



Dr. Vithalrao Vikhe Patil Foundation's
COLLEGE OF PHARMACY

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Approved by AICTE, PCI, New Delhi & Recognized by UGC, New Delhi.



Date: 15/06/2019

Meeting of **Internal Quality Assurance Cell (IQAC)** of DrVVPF's College of Pharmacy, Ahmednagar has been scheduled at conference room on 29/06/2019 at 11 am.

This is in kind request to all the Hon. Members to be present for the meeting.

: Agenda of the meeting:

Agenda no.1: Approval of minutes of previous meeting.

Agenda no.2: Regarding introduction of certificate courses.

Agenda no.3: Regarding practical training of the students.

Agenda no.4: Regarding improvement in IT infrastructure.

Discussion regarding additional issues arising at that moment with prior permission of the Chairman of IQAC.

Dr.R.L.Sawant
IQAC Coordinator



Dr.P.Y.Pawar
Chairman, IQAC



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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

Agenda no.1: Approval of minutes of previous meeting.

Resolution no. 1.

Hon. Member Secretary read the minutes of IQAC meeting held on 30/03/2019. The members agreed with minutes and confirmed its approval.

Agenda no.2: Regarding introduction of certificate courses.

Resolution no. 2.

To enhance the understanding and to increase practicality IQAC suggested initiating with certificate courses of specific durations in areas like IPQC, Analytical instrument handling, animal experimentation etc.

Accordingly it was unanimously decided to start with a certificate course in IPQC and instructed to prepare detail plan for the same and implement it as soon as possible.

Agenda no.3: Regarding practical training of the students.

Resolution no. 3.

Following are the instruction given by IQAC regarding matters to enrich practical understanding of the UG and PG students:

- Students should be involved in field projects along with the faculty
- Students should undertake industry projects with concern of their respective guides.
- Institute should help students to undergo industrial training as when required by the students.

Agenda no.4: Regarding improvement in IT infrastructure.


Resolution no. 4.

It was informed to IQAC every year the bandwidth of internet lease line connection has been increased. It was decided to provide WIFI facility with in the campus to staff and students. With respect to this work regarding WIFI system in collaboration with Reliance Telecom has already been initiated.

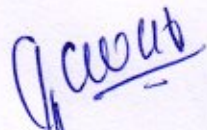
Resolution no.5.

With permission of Chairman, IQAC, Student member of IQAC Mr. Akshay Varade was replaced by new member Ms. Prajakta Kulkarni.

The resolutions were unanimously accepted.


Dr.R.L.Sawant
IQAC Coordinator




Dr.P.Y.Pawar
Chairman, IQAC



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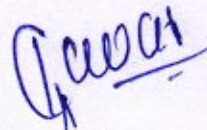


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Action taken report of Internal Quality Assurance Cell (IQAC) held on
29/06/2019 at 11am.

Item no.	Resolution No	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 30/03/2019 were noted and filed.
2	Regarding introduction of certificate courses.	Decided to start with a certificate course in IPQC and instructed to prepare detail plan for the same and implement it as soon as possible.
3	Regarding practical training of the students.	It was decided as follows: Students should be involved in field projects along with the faculty. Students should be made to undertake industry projects with concern of their respective guides. Institute should help students to undergo industrial training as when required by the students.
4	Regarding improvement in IT infrastructure.	WIFI system in collaboration with Reliance Telecom has already been initiated.
5	Change in IQAC constitution	With permission of Chairman, IQAC, Student member of IQAC Mr. Akshay Varade was replaced by new member Ms. Prajakta Kulkarni.


Dr. R.L. Sawant
IQAC Coordinator




Dr. P.Y. Pawar
Chairman, IQAC

Place: DrVVPFCOPH, Ahmednagar

Date: 29/06/2019



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Date: 17/09/2019

Meeting of **Internal Quality Assurance Cell (IQAC)** of DrVVVPF's College of Pharmacy, Ahmednagar has been scheduled at conference room on 28/09/2019 at 11 am.

This is in kind request to all the Hon. Members to be present for the meeting.

: Agenda of the meeting:

Agenda no.1: Approval of minutes of previous meeting.

Agenda no.2: To prepare Code of Ethics to check malpractices and plagiarism in Research.

Agenda no.3: Regarding alumni enrollment and interaction.

Agenda no.4: Regarding creation of cell for guidance for competitive examinations.

Agenda no.5: Regarding reconstitution of IQAC.

Discussion regarding additional issues arising at that moment with prior permission of the Chairman of IQAC.

Dr. P.L. Sawant
IQAC Coordinator



Dr. F.Y. Pawar
Chairman, IQAC



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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

Agenda no.1: Approval of minutes of previous meeting.

Resolution no. 1.

Hon. Member Secretary read the minutes of IQAC meeting held on 29/06/2019. The members agreed with minutes and confirmed its approval.

Agenda no.2: To prepare code of Ethics to check malpractices and plagiarism in Research.

Resolution no. 2.

- It was informed to IQAC that committee has been constituted to ensure code of ethics in research.
- All the research material related to thesis, articles, papers etc has to be duly approved by the committee before publishing.
- Institute has subscribed to "URKUND" plagiarism check software and has been made operational for the same.
- The code of conduct for the same is being prepared.

Agenda no.3: Regarding alumni enrollment and interaction.

Resolution no. 3.

- The alumni database has significantly increased and is maintained centrally by under PRAVAR GROUP.
- IQAC suggested :
 1. Involving alumni association in development of institute in whatever way possible by approaching concerned alumnus having his own expertise.
 2. Encouraging alumni for financial contribution in development of institute.
 3. To identify alumni working in different sector so that their expertise in concerned area can be used for various purpose.
 4. College to communicate with alumni and committee members to seek services for various activities like providing API, crude drugs, unused instruments from their respective industry etc.

Agenda no.4: Regarding creation of cell for guidance for competitive examinations.

Resolution no. 4.

- IQAC instructed to create cell for guidance for competitive examinations like GPAT, UPSC, MPSC, IPS, IAS etc by calibrating with different agencies.
- In the meeting it was decided to create cell for GPAT aspiring students and help them accordingly.
- It was noted that 24 week lecture series to be conducted on 2nd and 4th Saturday of the month before and after diwali for competitive exam course.
- Mr. Sunil Korde suggested that he would like to contribute to specific related jobs through guiding for competitive exams for the same.





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Agenda no.5: Regarding reconstitution of IQAC.

Resolution no. 5.

With permission of Chairman and Members following changes were made in the constitution of IQAC

- Mr. Vikram V. Nimbalkar (Assistant Professor) was added as Member, IQAC
- Mr. Gokul N. Raut (Senior Clerk) was added as Member, IQAC

Agenda no.6: Regarding additional issues raised during meeting with prior permission of the Chairman of IQAC.

- Mr. Sunil Korde and Mr. C. M. Kothari suggested that they would help students for industrial training, projects for UG and PG students and also suggested to involve alumni.
- It was instructed to provide list of students to IQAC and also suggest sources for the same.
- It was also noted that industrial training and visit for T.Y.B.Pharm students to be organized regularly.
- Detailed discussion regarding AQAR for the year 2018-19 was done during the meeting. The members passed the AQAR and was considered ready to be submitted.

Dr.R.L.Sawant
IQAC Coordinator

The resolutions were unanimously accepted.

Dr.P.Y.Pawar
Chairman, IQAC





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Action taken report of Internal Quality Assurance Cell (IQAC) held on 28/09/2019 at 11am.

Item no.	Resolution No	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 29/06/2019 were noted and filed.
2	To prepare Code of Ethics to check malpractices and plagiarism in Research	Committee has been constituted to ensure code of ethics in research. Institute has subscribed to "URKUND" plagiarism check software. All the research material has to be duly approved by the committee before publishing. The code of conduct for the same is being prepared
3	Regarding alumni enrollment and interaction.	IQAC suggested involving alumni association in development of institute and also encouraging alumni for financial contribution.
4	Regarding creation of cell for guidance for competitive examinations.	IQAC instructed to create cell for guidance for competitive examinations. It was decided to create cell for GPAT aspiring students.
5	Regarding reconstitution of IQAC.	Mr. Vikram V. Nimbalkar (Asst.Prof) and Mr. Gokul N. Raut (Sr. Clerk) were added as Member, IQAC.
6	Regarding additional issues raised during meeting with prior permission of the Chairman of IQAC .	Mr. Sunil Korde and Mr. C. M. Kothari suggested that they would help students for industrial training, projects for UG and PG students and also suggested to involve alumni. It was instructed to provide list of students to IQAC and also suggest sources for the same. It was also noted that industrial training and visit for T.Y.B.Pharm students to be organized regularly. Detailed discussion regarding AQAR for the year 2018-19 was done during the meeting. The members passed the AQAR and was considered ready to be submitted.


Dr.R.L.Sawant
IQAC Coordinator

Dr.P.Y.Pawar
Chairman, IQAC

Place: DrVVPFCOPH, Ahmednagar

Date: 28/09/2018





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Date: 14/12/2019

Meeting of **Internal Quality Assurance Cell (IQAC)** of DrVVPF's College of Pharmacy, Ahmednagar has been scheduled at conference room on 28/12/2019 (Saturday) at 11am.

This is in kind request to all the Hon. Members to be present for the meeting.

: Agenda of the meeting:


Agenda no.1: Approval of minutes of previous meeting.

Agenda no.2: Regarding perspective plan of the institute.

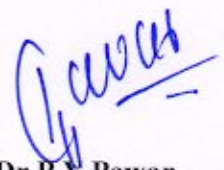
Agenda no.3: Regarding policy to maintain records.

Agenda no.4: Regarding e-governance in areas of operation.

Discussion regarding additional issues arising at that moment with prior permission of the Chairman of IQAC.


Dr.R.L.Sawant
IQAC Coordinator




Dr.P.Y.Pawar
Chairman, IQAC



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Agenda no.1: Approval of minutes of previous meeting.

Resolution no. 1.

Hon. Member Secretary read the minutes of IQAC meeting held on 28/09/2019. The members agreed with minutes and confirmed its approval.

Agenda no.2: Regarding perspective plan of the institute.

Resolution no. 2.

The perspective plan of the institute was prepared by the IQAC and was discussed and deliberated with members. The suggestions of the members were taken and with consensus of the members the perspective plan of the institute were finalized and IQAC asked every stakeholder to contribute for its implementation.

Agenda no.3: Regarding policy to maintain records.

Resolution no. 3.

IQAC was informed that policy to keep separate record of maintenance of physical facilities and academic support facilities has been prepared. The SOP's for the same have been circulated to concerned dept/staff.

Agenda no.4: Regarding e-governance in areas of operation.

Resolution no. 4.

To implement e-governance system in the institute demo regarding area of operations like student support, examination, administration etc was given by M/s Twinkle IT Solutions Pvt.Ltd and purchase the ERP system for the same has been initiated.

The resolutions were unanimously accepted.

Dr.R.L.Sawant
IQAC Coordinator

Dr.P.Y.Pawar
Chairman, IQAC





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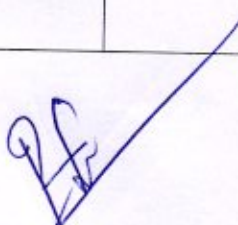
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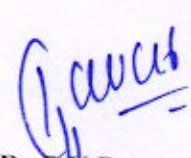


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Action taken report of Internal Quality Assurance Cell (IQAC) held on 28/12/2019 at 11am.

Item no.	Resolution No	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 28/09/2019 were noted and filed.
2	Regarding perspective plan of the institute.	The perspective plan of the institute was prepared by the IQAC and was discussed and deliberated with members. The suggestions of the members were taken and with consensus of the members the perspective plan of the institute were finalized and IQAC asked every stakeholder to contribute for its implementation.
3	Regarding policy to maintain records	It was informed that policy to keep separate record of maintenance of physical facilities and academic support facilities had been prepared. The SOP's for the same have been circulated to concerned dept/staff.
4	Regarding e-governance in areas of operation.	To implement e-governance system in the institute demo regarding area of operations like student support, examination, administration etc was given by M/s Twinkle IT Solutions Pvt.Ltd and purchase the ERP system for the same has been initiated.


Dr.R.L.Sawant
IQAC Coordinator


Dr.P.Y.Pawar
Chairman, IQAC

Place: DrVVPFCOPH, Ahmednagar

Date: 28/12/2019





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Date: 20/02/2020

Meeting of **Internal Quality Assurance Cell (IQAC)** of DrVVPF's College of Pharmacy, Ahmednagar has been scheduled at conference room on 06/03/2020 (Friday) at 11am.

This is in kind request to all the Hon. Members to be present for the meeting.

: Agenda of the meeting:


Agenda no.1: Approval of minutes of previous meeting.

Agenda no.2: Regarding participation in conferences / workshops.


Agenda no.3: To encourage use of alternate energy source.

Agenda no.4: Regarding eco friendly campus and Green Audit.

Discussion regarding additional issues arising at that moment with prior permission of the Chairman of IQAC.


Dr. R.L. Sawant
IQAC Coordinator




Dr. P.Y. Pawar
Chairman, IQAC



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Agenda no.1: Approval of minutes of previous meeting.

Resolution no. 1.

Hon. Member Secretary read the minutes of IQAC meeting held on 28/12/2019. The members agreed with minutes and confirmed its approval.

Agenda no.2: Regarding participation in conferences / workshops.

Resolution no. 2.

It was decided in the meeting to increase the number participation of staff in various conferences and workshop. The staff should also present their work in workshops and conferences at various levels.

Agenda no.3: To encourage use of alternate energy source.

Resolution no.3.

IQAC suggested installation and use of alternative source of energy like use of solar panels and to decrease the use of electricity. Funding agencies for the same also has to identified and approached through various proposals.

Agenda no.4: Regarding eco friendly campus and Green Audit.

Resolution no. 4.

- IQAC suggested to encourage Students, and staff to use a) Bicycles b) Public Transport c) Pedestrian friendly roads whenever possible.
- Initiatives have to been taken to make plastic-free campus by educating and reducing use of plastics on the campus.
- Institute should implement e-governance with respect to paperless office
- Also institute should opt for green landscaping with trees and plants
- IQAC suggested to conduct green audit of the institute and should taken as a priority.

The resolutions were unanimously accepted.

Dr.R.L.Sawant
IQAC Coordinator



Dr.P.Y.Pawar
Chairman, IQAC



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Action taken report of Internal Quality Assurance Cell (IQAC) held on 06/03/2020 at 11am.

Item no.	Resolution No	Action Taken
1	Approval of minutes of previous meeting.	The minutes of the meeting held on 28/12/2019 were noted and filed.
2	Regarding participation in conferences / workshops.	It was decided in the meeting to increase the number participation of staff in various conferences and workshop. The staff should also present their work in workshops and conferences at various levels.
3	To encourage use of alternate energy source.	It was decided to install and use alternative source of energy like use of solar panels and to decrease the use of electricity. Funding agencies for the same also has to identified and approached though various proposals.
4	Regarding eco friendly campus and Green Audit.	IQAC decided to encourage Students, and staff to use a) Bicycles b) Public Transport c) Pedestrian friendly roads whenever possible. Initiatives must been taken to make plastic-free campus by educating and reducing use of plastics on the campus. Institute should implement e-governance with respect to paperless office Also institute should opt for green landscaping with trees and plants. It was decided to conduct green audit of the institute as a priority.

Dr.R.L.Sawant
IQAC Coordinator

Dr.P.Y.Pawar
Chairman, IQAC

Place: DrVVPFCOPH, Ahmednagar

Date: 06/03/2020